



St. Tammany Parish Fire Protection District No. 11  
Board of Commissioner's Minutes of the Meeting  
37546 Pine Street Extension, Pearl River, Louisiana  
Fire Chief Jack Dockery  
July 11, 2023  
7:01 pm – 7:13 pm

## **ROLL CALL**

Russell Lindsey – Absent  
Ryan Dreux - Absent  
Eugene Swann – Present  
Floyd Trascher – Present  
Michele Blackwell – Present

## **PLEDGE OF ALLEGIANCE**

## **INVOCATION**

## **MINUTES**

Mrs. Blackwell said, has everyone read and approved the June 13<sup>th</sup>, meeting?

Mr. Trascher said, yes, I had the opportunity to review the minutes and I found them to be in order and I move that we approve them with the video governing.

Mr. Swann said, I'll second.

Mrs. Blackwell asked, Mr. Gene, how do you vote?

Mr. Swann said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.

Mrs. Blackwell said, motion carries.

Mrs. Blackwell asked, has everybody read and approve the minutes of the special meeting on June 20<sup>th</sup>, 2023?

Mr. Trascher said, yes, I also reviewed those minutes. That was our special meeting in Covington and I found them to be in order and I would move that we, if there is no further discussion, that we approve them with the video governing.

Mr. Swann said, second.

Mrs. Blackwell asked, Mr. Swann, how do you vote?

Mr. Swann said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.

Mrs. Blackwell said, motion carries. We will move on to the Financial Report, Chief Dockery.

## FINANICAL REPORT

Chief Dockery said, alright, for the month of June, we are looking at a 50%, for half the year. Of course, looking through our finances for our every day or every month bills, it looks like we are on track. Fuel is actually right where it needs to be at 44, I'm sorry, 49.99%. Other than that, like I said, our month bills are running in line if not under, what we expected at this time. The only one that is up just hair is the Internet. It's at 54.6%. We will just have to keep an eye on that one as the year goes on.

Mr. Swann asked, why do you have a \$996.49, refund to a patient?

Chief Dockery asked, which page?

Mr. Swann said, the first one.

Chief Dockery said, the first one. That is, as of the year, that's if the patient over pays when we transport. The insurance will pay a portion and sometimes it kind of gets lost in translation and they actually over pay. So, in order to make it right we cut them a check.

Mr. Swann said, so, this wouldn't be just one?

Chief Dockery said, no, that is numerous.

Mr. Trascher said, Reconciliation Discrepancies, one penny. I just thought that was amusing. It says Reconciliation Discrepancies, 66900, one penny.

Chief Dockery said, mostly for audit.

Mr. Trascher said, okay, sorry.

Mrs. Blackwell said, well, at least we know we were down to the penny, right.

Mr. Trascher said, yes, thank you.

Chief Dockery said, like I said, most of it is monthly bills are tracking in line. We have our repairs and what not, that are not a monthly occurrence but, they do hit. Ladder 112 is at 53%, Software Maintenance is at 53.49% but, like I said, those are not an every day or every month event.

Mr. Trascher said, and as it goes on, they will come. That is not that far out of line to worry about.

Chief Dockery said, yes. Of course we talked about the Accounting last meeting and it's at 57.93%. That was that extra payment because they didn't charge us in December of last year. So, that's what that one is. Other than that, everything is looking good in the Finance area.

Mr. Swann asked, are you still happy with the accounting firm?

Chief Dockery said, yes.

Mr. Swann said, good,.

Chief Dockery said, little hiccups every now and then but, nothing major. Usually, when ever I, I sent them today for your checks around 2:00 and by 2:15 she had them ready to print. So, it's been fairly well with them and they helped a lot with the audit too.

## EMS REPORT

Chief Dockery continued, moving on to the EMS side of it. Last month we brought in \$22,411.33. So, it was a pretty good month.

Mr. Trascher said, yes, that exceeds our anticipated revenue.

Mrs. Blackwell asked, is there any other questions about the Finance or the EMS reports? If there are no further comments or questions, we will move on to the Chief's Report, Chief Dockery?

## **CHIEF'S REPORT/ EMS REPORT - Chief Jack Dockery**

Chief Dockery said, for the month of June, we responded to:

EMS	57
MVA	2
SERVICE/GOOD INTENT	6
DISPATCHED/CANCELLED IN ROUTE	3
FALSE ALARM	6
POLICE MATTERS	1
TOTAL	75

Chief Dockery said, not the busiest month that we've had, which, I guess is always a good thing.

#### MILLAGE PAPER WORK TURNED IN

Chief Dockery said, just to let you know, the millage paperwork was turned in. It was accepted by the Assessor's Office and they got from there, sent off. So, that is done for this year.

#### AUDIT COMPLETE FOR 2022

Chief Dockery said, also, the audit is complete for 2022. There is a copy of the two audits right beside you, Mr. Floyd. Now, if you all want it in digital, I will send it in digital. I just made a copy of each just to have it up there. The other two papers are just the cliff notes of what the auditor's saying about it. We came out clean on it, no discrepancies.

Mr. Trascher asked, the credit card issues have been resolved?

Chief Dockery said, no credit card issues, fuel, no anything.

Mr. Trascher said, good deal, I am glad for that.

Chief Dockery said, so, it's complete for the year and other than that...

#### I WILL BE ON VACATION FROM 7/15 -7/24

Chief Dockery said, I will be on vacation from 7/15 to 7/24 I will come back to work. Chief Parish will be available and if he is not available Captain Geissler will be available. I am

going to Tennessee.

Mr. Trascher said, well, enjoy your vacation Chief.

Chief Dockery said, I am going to try.

Mr. Trascher said, don't try, do it!

Chief Dockery said, so, other than that, that's all I have for the Chief's Report.

Mrs. Blackwell asked, does anybody have questions about the Chief's Report? With that said, we will move to Old Business.

### **OLD BUSINESS**

Mrs. Blackwell said, with that said, we will move to Old Business, which there is none.

### **NEW BUSINESS**

Mrs. Blackwell said, we will move to New Business, which there is none.

### **PUBLIC COMMENT**

Mrs. Blackwell said, we will move to Public Comment. Do we have any Public Comment?

Mr. Swann asked, are you all making any headway with your drawings on the station?

Chief Dockery said, yes, I've got a couple of guys looking and getting some ideas and jotting them down right now. There's 3 or 4 of them actually, I gave them all specs and they are going through them and we will sit down and see what works and what doesn't work on it.

Mrs. Blackwell said, good deal. Any other comments?

Mr. Trascher said, Chief, we talked about maybe moving some funds out at the last meeting? Was that included on the agenda? I don't see it on there.

Chief Dockery said, I think we had it brought up when we talked in the email about it but, I don't see it on the agenda. Truthfully, I talked to the gentleman two weeks ago and he still couldn't give me a definite answer because he was still waiting for some more parts to come in. He said one of the parts would not be in until the first week of August.

Mr. Trascher said, I know we talked about, or it was on the email chain, that you would like to include that on the agenda and I didn't notice it so, I didn't know if you had to pull it or if you need to pull it or if you had the figures that we need to do it.

Chief Dockery said, I just have a guesstimation still, so, I don't even feel comfortable

discussing it at this meeting until I get some more from him.

Mr. Trascher said, I just wanted to ask about it to make sure that if you were ready we could make a transfer. That's all I have.

Mrs. Blackwell asked, anybody have anything else?

Mr. Trascher asked, any other comments?

Mrs. Blackwell said, thank you all for coming. We always like to see you all here. Do we have a motion to adjourn?

Mr. Swann said, I make a motion to adjourn.

Mrs. Blackwell asked, do I have a second?

Mr. Trascher said, I second.

Mrs. Blackwell asked, Mr. Swann, how do you vote?

Mr. Swann said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.

Mrs. Blackwell said, meeting adjourned, thank you.