



St. Tammany Parish Fire Protection District No. 11
Board of Commissioners
Minutes of the Meeting on July 9, 2019
Fire Chief Jack Dockery

ROLL CALL

Don Thanars – Absent
Russell Lindsey - Present
Emile Lombard - Present
Floyd Trascher – Present
Michele Blackwell – Present

INVOCATION

PLEDGE OF ALLEGIANCE

MINUTES

FINANCIAL REPORT

MINUTES

Mrs. Blackwell asked, has everybody read and approved the minutes from the June 11th, meeting?

Mr. Lombard said, I didn't see anything out of the ordinary with them.

Mr. Trascher said, I didn't either. They were very lengthily and I think they are concise and to the point and I move that we adopt them with the video governing.

Mr. Lombard said, second.

Mrs. Blackwell asked, Mr. Russell, how do you vote?

Mr. Lindsey said, yes.

Mrs. Blackwell asked, Mr. Lombard, how do you vote?

Mr. Lombard said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.

Mrs. Blackwell said, motion carries. Okay, we will move on to our next one, the Financial Report, Chief?

FINANCIAL REPORT - Chief Jack Dockery

Chief Dockery said, alright, a brief summary of the finances. For the EMS Services, we have come up from last month. We are at 55%. We took in \$91,835, for the year. Our target percent is just 50%. The only thing I saw that was kind of, out of place. It looks like we had miscode on line 37, on the front page. That should have been coded to line 51 on the second page. I will get with Moyle tomorrow and address it. But...

Mr. Lombard asked, what line?

Chief Dockery said, line 37, on the first page.

Mr. Trascher said, 237% of...

Mr. Lombard said, oh, okay.

Chief Dockery said, it should have gone to line 52 on the second page. Like I said, I will address it in the morning with them and other than that everything else is running about where it needs to be with the reoccurring.

Mr. Trascher said, I see on the Dress Out Gear, Chief, excuse me, it's at 89%, but I am sure that was a purchase loaded in the front of the year.

Chief Dockery said, yes sir and that is not reoccurring so that's it.

Mrs. Blackwell asked, is that it for your Financial Report, Chief?

Chief Dockery said, that's it for finances other than, we will go with EMS. We took in \$15,809, last month for EMS. So, above the previous month.

Mrs. Blackwell said, okay, if we are done with the Financial Report, or does anybody have anything discussion with it? Everybody's good?

Mr. Lindsey said, I'm good.

Mr. Trascher said, seems in line.

Mrs. Blackwell asked, Mr. Lombard, are you good?

Mr. Lombard said, yes, ma'am.

Mrs. Blackwell said, okay, we will move on to the Chief's Report.

CHIEF'S REPORT/EMS REPORT

CHIEF'S REPORT/EMS REPORT – Chief Jack Dockery

Chief Dockery said, alright, we've got a new reporting system now, so I had to work at it today to get what I needed. For the Month of June we had:

EMS	58
MVA	7
SERVICE CALLS/GOOD INTENT	10
RUBBISH/GRASS FIRES	2
DISPATCHED/CANCELLED IN ROUTE	7
FALSE ALARM	1
TOTAL	85

ACT 774 – Chief Jack Dockery

Chief Dockery said, I had the auditor here last week, week before, to complete the Act 774, part of the audit. Everything seemed to be in order. He was pleased. We still had some fine tuning that we need to do on certain things but, we didn't end up on the naughty list. I've seen today in the paper that Abita and a couple other people were in there. So, we didn't hit that so, I am hoping that we are pretty clear on this. Like I said, we still have a few areas that we need to work on. Debt Services and Debt Write-off are probably the areas.

Mr. Trascher said, the areas that we need to work on, is that something that is handled by the departments management or is that kind of, accounting that we need to work with?

Chief Dockery said, probably a little bit of both. The Debt Service, Occurring New Debt, will just be with the department. I will get with other departments and see exactly what they are using. Basically, all we have is what we have in our Bylaws. We really don't have a drawn out policy for it. So, I will get with other departments and see how they are and bring it to...

Mr. Trascher said, so, it's something we can put into a policy.

Chief Dockery said, yes, I will bring it to the Board and we can get together and come up with what we feel will fit this Department. The second part is the Debt Collection, the bad debt from medical. They added a few parts that we just need to add to it. I mean, we have a policy but they just wanted a few more points added in there. Other than that, everything else was clean. So, any questions?

Mrs. Blackwell said, no, we got a good grade, I am happy.

Chief Dockery said, the second part I had in here is the Council Meeting for August 1st. At the last Chief's meeting, Chief Brewer from District 9, brought to our attention that the Louisiana Fire Chief's Association has a plaque of recognition for Johnny Leos. They weren't, the year he passed, they already had their conference and last year they were far up north. So this year they were able to bring it down. They would like to present it to his family August 1st at the Council meeting. I talked with his family and they agreed to come to it and we will have the Department, the most that I can have there, to give this to his family. The Louisiana Fire Chief's Association will have a representative. So, it will probably be a full house there. I just, if the Board would like to come, you are more than welcome to come. I just wanted to inform you of all of it. So, August 1st, at the Council meeting at Koop Drive.

Mr. Trascher said, I appreciate that. That's on a Thursday, I think.

Chief Dockery said, yes.

Mr. Trascher said, yes, the regular meeting. If I can make it I would certainly love to make it. We do have court on that day. If I can finish up in time with that, I will be up there.

Chief Dockery said, that's all I have for the...

Mr. Lombard said, what time is that going to be?

Mrs. Blackwell said, 7:00.

Chief Dockery said, I think 7:00.

Mr. Lombard asked, at City Hall?

Chief Dockery said, at Koop Drive.

Mrs. Blackwell said, Koop Drive, where we went, the Council Chambers. Where we had our little meeting at.

Chief Dockery said, speaking of that, I did, I will get with the auditor because I did get an email, thank you for reminding me, our agenda was a little off with the hearing and meeting. I don't know why because we followed theirs but, the lady said this is the second time we've done it and it's the third time you are out, kind of deal. So, I will get with them and find out exactly where we faltered at.

Mr. Lombard said, you mean that's the one for the taxes?

Chief Dockery said, yes. It's gone through. It passed but...

Mr. Trascher said, we pretty much followed the same procedure that we had when the attorney came in and said, this is what we had to do.

Chief Dockery said, yes, and the Tax Assessor approved all of it. That's where I want to find out where the hang up is at because, it's certainly not Georgette's fault because I gave her the sheet and you know, Troy Dugas approved it and everything looked fine. So...

Mr. Trascher said, the only thing that I was wondering and you might check on it, it seemed that when you called the Public Hearing, it seemed like that should be during the meeting, is what I was wondering. Like, we would open the meeting, instead of having an agenda for two meetings, we would open the Board meeting, at that location and on the Board meeting agenda, it would be Public Hearing for those taxes. I don't know, I just thought it would...

Chief Dockery said, yes, kind of like how Town Hall does it. They have their meeting...

Mr. Trascher said, yes, you open the Council meeting, you don't have two separate meetings. You open the meeting, you know, at that meeting you would have on the agenda.

Chief Dockery said, I will contact them and find out where it's at. I don't want to...

Mr. Trascher said, please do because...

Chief Dockery said, the third time they are not going to accept it. I don't want that. We did all the hard work to get it moved there and just to have it shot down because of a simple agenda. I wouldn't be too happy and...

Mrs. Blackwell said, yes, we need to learn how to do that.

Chief Dockery said, we don't do it very often so when it does come around...

Mr. Trascher said, well, we have to do that almost every year, setting the millage.

Chief Dockery said, just setting it is easy, rolling forward is the...

Mrs. Blackwell said, this is only our second time doing it so, how are we going to...

Mr. Trascher said, second time rolling forward.

Chief Dockery said, that's all I have for the Chief's report.

Mr. Lindsey asked, do they have any kind of instructional training?

Chief Dockery said, they have a work shop every year that I go to.

Mr. Lombard said, it probably don't address that.

Chief Dockery said, the lady was very, I don't want to say very blunt, but she was very blunt in her email saying, if you look on our website, I hate to say I took it off your website. That's where all the paperwork came from.

Mr. Trascher said, I thought the Assessor's office would...

Mr. Lindsey said, it seems like they would be able to train a certain someone the way to do it if they require you to do it a certain way.

Chief Dockery said, they give the main tips like, the main tips were like, to roll forward you can't put it in a public notice or the classifieds or a prominent location. They even made fun because one district or one whoever in Louisiana, put it in the obituaries.

Mr. Trascher said, that's prominent.

Chief Dockery said, that's still a prominent location.

Mr. Lombard said, everybody reads the obituary. See who's not smoking.

Chief Dockery said, so, I mean, everybody got a good chuckle but, we are following what they have on their websites, so, I don't understand because if we are following what you have on your website, how can it be wrong? So, that's where the hang up is at.

Mr. Lombard said, you should have said, y'all screwed up on the website.

Chief Dockery said, especially if I am getting spell checked by the Assessor's office with this.

Mr. Trascher said, yes, because they are the ones that did the training. The Assessor's office has the millage work shops.

Chief Dockery said, because, usually, if something is wrong the Assessor's office will let you

know. You know, hey you did this wrong and you need to correct it.

Mr. Lombard said, did you contact the Assessor's office and let them know?

Chief Dockery said, I have not. We got a dozen irons in the fire and that is one of the many. So, I will get with them and auditor, or the Legislative Auditor and find out where this hiccup is at. That way we are not third time and we are out, kind of thing.

Mr. Trascher said, yes, if you would, shoot her an email back and say, you know, please tell us where were are deficient.

Chief Dockery said, that is all I have for the Chief's Report.

Mrs. Blackwell said, and you went over the EMS already so, we will move on to, we have no Old Business so, we will go on to New Business, Introduction to Nuisance Alarm Ordinance, Chief.

OLD BUSINESS

NONE

NEW BUSINESS

INTRODUCTION TO NUISANCE ALARM ORDINANCE – Chief Jack Dockery

Chief Dockery said, this is an ordinance that is adopted by the Parish that was kind of, in play with all of the Chief's, the Fire Chiefs, in St. Tammany Parish due to the high number of false alarms in many of the Parish's or many of the Fire Districts. I just wanted to bring it to the Board for review this month and put it up for resolution or adoption next month.

Mr. Trascher said, excuse me Chief, the one that we have is not signed.

Chief Dockery said, this is just one that they sent to us. I will have to get with the, but this is the final copy that was sent to all the departments.

Mr. Trascher said, the 7th day of February, it should have been passed. I think this has been, Chief Leos was working on this.

Chief Dockery said, it possibly could have been in that same .

Mr. Trascher said, it went that far back because I know I had several conversations with him.

Chief Dockery said, it was a long time ago and all the Fire Chief's put in their input and we talked with Council members and...

Mr. Trascher said, there is a committee with the Council members that met with the Chief's that worked on it.

Chief Dockery said, they kind of, ironed out different things. I know District 1 did a lot of the leg work with the legal side of it. It's solid.

Mr. Trascher said, I think its a good idea. I think we need to look at it.

Chief Dockery said, I am not saying we will never get to the point of using it but, I would like to have it on file that way, in case that need every approached, we had some type of Chief interaction.

Mr. Trascher said, we do have buildings in our district that...

Mr. Lombard said, well, any time a new building comes in you can say, here's our ordinance for false alarms, here's your copy and sign here, that way you got it.

Mr. Lindsey asked, and where is the tally being kept on that? At dispatched? Like, you have had it three times or whatever. Who is keeping record of that?

Chief Dockery said, it would be in our reporting software that we have and we are going to have to, this is where our administrator's will have to go through and check to make sure it is coded correctly. Because, if it's an actual false alarm due to malfunction that is a check. But, if it's a, I left my pot on the stove and it set off the fire alarm, that's not an activation. Fortunately, we do not have any complexes here, really, so that really wouldn't come into play. This is more or less for the commercial and the schools.

Mr. Trascher said, you mean like apartment buildings.

Chief Dockery said, we don't have any apartment buildings or senior citizen homes or anything like that so, this is not going to affect any of that. This is more for commercial buildings and the schools. Like I said, we have has some in the past but they corrected it. This is just another way of saying look, we are willing to work with you.

Mr. Trascher said, some areas like Covington, Mandeville and Slidell.

Chief Dockery said, yes.

Mr. Trascher said, where you have some of the bigger apartment buildings.

Chief Dockery said, once we adopt, if we adopt, I don't see any reason why we would not but, once that happens I will bring this to the Town and let them go over it. I would like the Town to adopt it also being that we are in there.

Mr. Trascher said, as a good will gesture but once we adopt it, it's a done deal.

Chief Dockery said, yes. So, by all means, look over it and if you have any questions, I am free to answer any time. Just shoot me an email or call me. I just wanted to bring it to the Board for review.

Mr. Trascher said, well, we will include it on the agenda next month.

Chief Dockery said, I didn't bring this up in the Chief's Report, I should have. So, I ask that we open the floor. I would like to just go over the brick issue that we had.

Mr. Trascher said, okay, I would so move that we open the agenda to include the Chief's information on the bricks.

Mr. Lindsey said, second.

Mrs. Blackwell asked, Mr. Lindsey, how do you vote?

Mr. Lindsey said, yes.

Mrs. Blackwell asked, Mr. Lombard, how do you vote?

Mr. Lombard said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.

Mrs. Blackwell said, motion carries.

Chief Dockery said, okay, in front of you, you have a nice piece of colorful chart. I spoke with the nice lady at Mike's hardware and she was able to give me some information on the vinyl siding that Mr. Lombard was gracious enough to bring us. I have looked at it and according to the nice lady there, it has a 50 year warranty and it has a wind rating of 198 mph. I told her I don't know if the building would hold up to 198 mph.

Mr. Trascher said, you could sit under the siding.

Mrs. Blackwell said, that's right.

Chief Dockery said, as you can see my drawing is to scale. Option 1, I just did the square footage for the total front which is square footage with the 10% for, in case cut offs or anything like that, comes up to 1267 square foot. That's taking into consideration the 30 foot span and the 4 foot over each door and so and so. Each bundle covers 55 square foot.

Mr. Lombard asked, how long is it?

Chief Dockery said, I truthfully don't know.

Mr. Lombard said, somebody told me 14 foot and somebody told me it was 20, so.

Chief Dockery said, yeah, probably somewhere up in there. So, the first option going from head to toe, looking at around \$3,400, for supplies.

Mr. Lombard said, the building

Mr. Trascher said, that's for materials, that's not installed?

Chief Dockery said, that's materials, not installed. She did say she had one person that she uses a lot for the installs. I didn't get the name yet. I just wanted to run over some options. The second option, which a lot of the guys here, including myself, was thinking, I've noticed of a lot, of doing, maybe a 4 foot type of brick or brick facade and then doing the siding kind of deal, to give it a different type of look.

Mr. Lombard said, right.

Chief Dockery continued, if we did that option, just for the materials for the siding, it would take 18 bundles which would be \$2,664. That's not including the brick. I would have to figure out what the brick would cost just to do the 4 foot level. It really is a feasible area. Like I said, it comes in a variety of colors.

Mrs. Blackwell said, some pretty colors, too.

Chief Dockery said, I am not going to pick them because I have zero taste. So, I would bring this to...

DISCUSSION ON EVERLAST COLOR SIDING

Full discussion available on DVD and in office file.

END OF PRODUCT DISCUSSION

Mrs. Blackwell asked, would anybody like to make a motion to adjourn?

Mr. Lindsey said, I will make a motion to adjourn.

Mrs. Blackwell asked, do we have a second?

Mr. Lombard said, second.

Mrs. Blackwell asked, Mr. Lindsey, how do you vote?

Mr. Lindsey said, yes.

Mrs. Blackwell asked, Mr. Lombard, how do you vote?

Mr. Lombard said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.