



St. Tammany Parish Fire Protection District No. 11
Board of Commissioner's
Minutes of the Meeting on November 8, 2022
Fire Chief Jack Dockery
7:00 pm – 7:22 pm

ROLL CALL

Russell Lindsey – Present
Ryan Dreux - Absent
Eugene Swann – Absent
Floyd Trascher – Present
Michele Blackwell – Present

INVOCATION

PLEDGE OF ALLEGIANCE

MINUTES

Mrs. Blackwell asked, has everybody read and approve the minutes from the October 11th meeting?

Mr. Trascher said, yes Ma'am, I had the opportunity to review them and they seem to be in order and if there are no corrections to the minutes, I move that we approve them with the video governing,

Mr. Lindsey said, I second.

Mrs. Blackwell said, Mr. Lindsey, how do you vote?

Mr. Lindsey said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.

Mrs. Blackwell said, motion carries. We will move on to the Financial Report, Chief Dockery.

FINANCIAL REPORT – Chief Jack Dockery

Chief Dockery said, alright, for the month of October, we are looking at projected target of 83%. Going through looking at them, as of the ones we've already talked about over the past couple of meetings which are over, they are still there but, as of everyday consumables or everyday bills, it looks like we are staying in the percentage range of where we need to be. Xerox is at 85%, it's a little higher than the 83% but, it should fan out for the end of the year.

We are actively, right now, going through the 2022 budget and anything that we haven't really touched as a line item, we are starting to move it to where, when we do amend it we can take the money from those accounts for any coverage we need in the other line items.

So, if you look in front of you, there is a separate sheet. It would be from our bank. It just shows you what we have in each account. The very top one is the Money Market Account. In general, like I said, our normal monthly bills were in range. It's just the outliers of maintenance or repair that is throwing some of these line items out of order and we will address that when we amend this budget.

Mr. Trascher asked, Chief, will we have our budget amendments for our December meeting, to be introduced?

Chief Dockery said, I think last year we introduced it in January and approved it in February. That way, it was an actual, what it was supposed to be for the new year. So, we can shoot for next month introduction.

Mr. Trascher said, if we can because, you know, we are going to start with auditors after the first and we like to have that pretty much settled. I guess we could go to the February meeting because that would, I mean, all the invoices would be in from December so you can reconcile everything at one time.

Chief Dockery said, correct.

Mr. Trascher said, okay, thank you, Chief.

EMS SERVICES

Chief Dockery said, on the EMS side, we had a total deposit of \$14,174.29.

Mrs. Blackwell asked, any questions or discussion on the Financial Report?

Mr. Trascher said, not here.

Mr. Lindsey said, I don't have any at this time.

Mr. Trascher said, Chief, on the accounts, we have the Rolling Stock Facilities, that's the \$790,000?

Chief Dockery said, yes, that's our Restricted Fund, yes.

Mr. Trascher said, and the 1 million 7, is the Operating Ledger?

Chief Dockery said, the 1 million 7 is the Money Market.

Mr. Trascher said, okay, I'm sorry.

Chief Dockery said, the 1 million 1, is our Operating Account.

Mr. Trascher said, okay, we really, that's good news. Will we have to look at moving any of this from the Operating Account to a dedicated like the Rolling Stock or Equipment Purchases?

Chief Dockery said, I will know more in a week or so.

Mr. Trascher said, that is something we may want to look at, maintaining an Operating Account with a high balance. We need to look at rolling the millage's back if we do that. I think we have enough need, as far as equipment and the buildings, that we can put some of that aside.

Mr. Lindsey said, I think last year we put around \$400 or a little bit over. I think this year we can do a little bit more.

Mr. Trascher said, if you could, when you are preparing the year end adjustments to that, it's something we may want to look at to put some of it aside.

Chief Dockery said, yes, of course, if we have anything from moving from line item to line item, whatever we have left over, we can definitely move.

Mr. Trascher said, yes look at it because we are doing the water well and we are doing those things, which is great and I love it. We mentioned equipment purchases and we will need to look at some of that and we can dedicate some of that money so it doesn't look like we are doing like the (inaudible).

Mr. Lindsey asked, are we going to be able to write that truck out of this years budget? I mean, we did allocate the money for it out of this years budget.

Mr. Trascher asked, what truck is that?

Mr. Lindsey said, the Chief's truck.

Mr. Trascher said, oh, okay.

Mr. Lindsey said, I know we talked about that they were working on it in December but...

Chief Dockery said, yes, they were suppose to get it's actual VIN number in December and it wouldn't be until January...

Mr. Lindsey asked, so, how is that going to work as far as, we had the money in the budget for this year for that truck?

Chief Dockery said, if it's in the, we can either allocate it to other areas that need...

Mr. Lindsey said, and just make it up in the next budget?

Chief Dockery said, yes.

Mr. Trascher said, well, that truck, we should really set that money aside because it's dedicated.

Chief Dockery said, yes, it's already...

Mr. Trascher said, we don't want to roll it over to next years budget so, we would have that in almost like a dedicated or restricted account so that when we are invoiced, we can pull from that account and pay it off.

Mr. Lindsey said, we can put it in that Rolling Stock account and pull it out when we have to pay it.

Mr. Trascher said, right, something like that. We have allocated and we know we are going to spend that money, we already spent it. We can take it out of our operating account and put it into the Rolling Stock or whichever account where we can draw it out when it comes.

Mr. Lindsey said, I would like to see us put some decent money into the budget this next year for the station too. So, when your moving your budget stuffs around, I would ask that you consider that to put some decent money in the budget for the renovation for this station.

Mr. Trascher said, for the renovations of this station.

Mr. Lindsey said, yes, I am ready to get after it.

Mr. Trascher said, damn, let's do some more bricks, nah...

Mr. Lindsey said, I mean, if we are going to have the money, we are going to have to, we can move it into some different accounts. We are going to have to move some money around anyway.

Mr. Trascher said, well, and I think what it boils down to is our estimates. All we need is the estimates so we know how much, even if it's a ball park, just so we know how much to allocate, that we can allocate that amount for this particular repair or upgrade.

Mr. Lindsey said, right. That's all I got.

Mr. Trascher said, I am finished Madam Chair, thank you. Thank you Chief.

Chief Dockery said, yes sir.

Mrs. Blackwell said, okay, if there is no more discussion on the Financial Report, we will move on to the Chief's Report, Chief Dockery.

CHIEF'S REPORT/ EMS REPORT - Chief Jack Dockery

Chief Dockery said, alright, for the month of October we had:

EMS	85
MVA	7
VEHICLE FIRE	2
GRASS FIRE	3
SERVICE/GOOD INTENT	10
DISPATCHED/CANCELLED IN ROUTE	4
FALSE ALARM	4
POLICE MATTERS	3
TOTAL	114

Chief Dockery continued, it's a little bit down from the previous month. I think last month we had 130, but it's still usually running over 100 calls a month.

FIRE RECOVERY

Chief Dockery said, I wish Mr. Swann was here. I did speak with the gentleman at Fire Recovery USA. I gave him the paper work and he is doing the leg work to get our account set up. That way we can start pursuing what we talked about at the last meeting. So, it is set up or it is in process of being brought up online.

Mr. Trascher asked, and the conditions that we asked for were not a problem?

Chief Dockery said, no.

Mr. Trascher said, well that's good. We will get that program in effect also.

FIRE PREVENTION

Chief Dockery said, so, other than that, we have Fire Prevention tomorrow morning at Little Pearl. We actually had them come to the station yesterday. They brought a bus load up to the station and they got to see what the fire station looked like. I had some of the guys to entertain them with dressing out in the turn out gear. There were a lot of questions about cats in trees. So, it was a good day.

Mr. Trascher said, good deal.

Chief Dockery said, we will be out there with them again tomorrow to get more in detailed. So, hopefully it will be a good day.

Mr. Trascher said, that's great. Interaction with the public like that is great PR and it really helps the department.

Mr. Lindsey asked, do we know, as far as talking about the Chief's Report and stuff, do we know an approximate date when that program is going to kick off as far as when are we going to start charging? I see we had 7 motor vehicle accidents and 2 vehicle fires.

Chief Dockery said, yes, I would say within the month. Probably December 1st, as long as, I will check back with him and see where we are but, he said, it shouldn't take long. He said, about a week to set everything up and it's been about a week so, I will contact him again and see where we are and get it rolling. If it is rolling I will get my guys trained up on it and seeing what they need to put in for their narratives what not.

Mr. Lindsey said, yes, because that is going to help us. That's 9 of them right there that we could bill for so, that's going to help us out some.

Mrs. Blackwell said, yes.

Chief Dockery said, that's all I got for the Chief's Report.

OLD BUSINESS

Mrs. Blackwell continued, okay, if that's all you got, we will do Old Business, Public Comment. No, I am sorry, Policy of Recognition, Floyd.

Mr. Trascher said, at the last meeting the Chief passed out a Recognition Policy that we could include in our Policies and Procedures Manual for us to review it and I have reviewed it and I would like to applaud the Chief. I think it's a concise policy and I think it will help with moral and recognition for our employees and I am really glad to see that we are moving forward with this action. Is there anything or any comments on it?

Mr. Lindsey said, well, I know we don't have a lot of volunteers these days but, will this include volunteers and paid personnel? Does it give any thought to that?

Chief Dockery said, this is mostly towards full time/part time personnel but, I don't see why it also wouldn't also include volunteers for the different awards.

Mr. Lindsey said, if we ever do get volunteers.

Mr. Trascher said, so we could include the volunteers. Basically, this is an outline of the criteria that would be used to give the recognition to the employee or the fire fighter.

Chief Dockery said, correct.

Mrs. Blackwell said, well when you see scope it says, "this guideline applies to all members".

So, "all members" would even include our volunteers, I would think.

Chief Dockery said, yes.

Mrs. Blackwell said, so, I would think that would cover it. I mean, that is just my opinion.

Mr. Lindsey said, okay, which I would like to see us trying, see if we can, well in here is also a "volunteer of the year" award. So, there is a section in here for volunteers but, hopefully we can kind of...

Mr. Trascher said, and we can amend this, if we implement this in our Policy and Procedure manual and we do find that there is something that, later on, that we would like to delve more into like, a volunteer or six months or something else on the volunteers, we can amend it this policy.

Mr. Lindsey said, and hopefully we get into the situation that we get volunteers again and we will have to entertain it. I know the volunteer situation has been low over the years but, I would kind of like to see it spark back up some. You know, it wouldn't hurt us any. Through out the years we came across some good volunteers and they just wound up hired on at other places and stuff. But, I would like to see us revitalize that program again. That's all I have.

Mr. Trascher said, well, if there is no further discussion, I would move that we approve Resolution 2022-023, adopting this for our Policy and Procedure manual for our department.

Mr. Lindsey said, I second.

Mrs. Blackwell asked, Mr. Lindsey, how do you vote?

Mr. Lindsey said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.

Mrs. Blackwell said, motion carries.

Mr. Trascher said, we do have the Resolution wrote it you would like to review it. Do you want me to read it? But, that's what it does, it accepts these policies and procedures.

Mr. Lindsey said, that sounds simple enough.

NEW BUSINESS

Mrs. Blackwell asked, do we have any comment or Public Comment?

Mr. Trascher asked, Chief, did you want to introduce a budget or something or need to

approve a budget?

Chief Dockery said, that will be next month.

Mr. Trascher said, next month? Okay, thank you sir. I thought that prior to the meeting that you said that it would be in the Chief's Report.

Mrs. Blackwell asked, can you sign this since Mr. Eugene is not here?

Mr. Trascher said, yes.

Mrs. Blackwell said, thank you.

Mr. Trascher said, I do have one little comment. I saw on Facebook, the ruination of the world, that there is going to be another CPR class coming real soon ladies, if you are interested. We talked about it before and it's open to the public and it really is a, I enjoyed it. Mr. Lindsey and I attended the class and I really enjoyed it.

Mrs. Blackwell asked, when is the class or do we even know yet?

Mr. Trascher said, he has to look on Facebook. I think the cost is \$40 and it's well worth it.

Mrs. Blackwell said, yes, especially with the grand babies.

Chief Dockery said, November 12th, from 9am to 1pm.

Mrs. Blackwell said, that's quite quick. I will be recovering.

Mr. Trascher said, it's this Saturday, I think.

Chief Dockery said, yes, I think we were approached at one of the events last Tuesday and there was a couple asking when he was going to do one. I think it came from that and if he gets enough inquiries on it, so yes, it will be November 12th.

Mrs. Blackwell said, okay.

Mr. Trascher said, I would urge you to consider it because it is a valuable life saving technique.

Mrs. Blackwell asked, do you want to go? Not on film.

Mrs. Rinkus said, I do want to go.

Mrs. Blackwell said, I will have to see how I am feeling.

Mrs. Rinkus said, okay.

Mrs. Blackwell asked, what are you laughing at, you know what's going on Friday. Happy Veterans Day to me.

PUBLIC COMMENT

Mrs. Blackwell said, well, if that's all that's said, do we have any Public Comment?

Mr. Trascher said, do we have any public?

Mrs. Blackwell said, no, does anybody have anything?

Chief Dockery said, Happy Thanksgiving to everybody, may it be safe.

Mr. Trascher said, thank you Chief and same to you. Everybody stay safe.

Mrs. Blackwell said, and thanks to all our veterans.

Mr. Trascher said, please express our sincere thanks to the Firefighters of this Department, for the services they provide. And with that said, I move we adjourn.

Mr. Lindsey said, I second.

Mrs. Blackwell said, Mr. Lindsey, how do you vote?

Mr. Lindsey said, yes.

Mrs. Blackwell asked, Mr. Trascher, how do you vote?

Mr. Trascher said, yes.