



**St. Tammany Parish Fire Protection District No. 11
Civil Service Board
Minutes of the Meeting on January 16, 2018
Fire Chief Jack Dockery**

ROLL CALL

Aaron Davis – Present
Kriste Buck - Present
Peter Finger – Present

INVOCATION

PLEDGE OF ALLEGIANCE

MINUTES

Mr. Peter Finger said, the meeting tonight is to verify applicants for our Police Chief.

Mrs. Kriste Buck said, no, Fire Chief.

Mr. Finger said, excuse me, our Fire Chief and we have Fire Fighter/Operator. Did we receive any?

Mr. Aaron Davis said, not today. All I have is 12, so far.

Mr. Finger said, 12, ok, our deadline is over with so, we now need to verify post date on each envelope and separate them out if we can in Chief and Operator.

Mrs. Buck said, ok. Obviously, here. Is this yours?

Mr. Davis said, oh, yeah, for mine for my score.

Mrs. Buck said, alright, so, this is a whole packet that came together from St. Martinville.

Mr. Finger said, I would expect to be post dated. Is it post dated?

Mrs. Buck said, I know, but it's a whole packet from St. Martinville.

Mr. Finger said, well, it should have their application, it should have their diploma, the high school credentials.

Mrs. Buck said, oh, I see, it's all for one person. ok.

Mr. Finger said, all their credentials.

Mr. Davis asked, do you want this one?

Mr. Finger said, I will take them one at a time.

Mr. Davis said, ok, that's fine.

Mrs. Buck said, ok so, this is Fire Fighter/Operator. I guess I need to open this one up.

Mr. Davis said, I don't think any of them really say on the outside.

Mrs. Buck said, yeah, we are going to have to open them.

Mr. Davis said, this one is for the Fire Chief. That's an application.

Mrs. Buck asked, where are you seeing that?

Mr. Davis said, right there. Where it says position you are applying for. That is an application for, that's not an application for the...

Mrs. Buck said, oh, ok that's not for us.

Mr. Davis said, it's for us but not for us...

Mrs. Buck said, for tonight.

Mrs. Buck said, right. Well, wait that's what this one is, too.

Mr. Davis said, that's for applications to apply. Some people must have got them mixed up I guess.

Mrs. Buck said, this one has a whole bunch of stuff in it. This is Fire Chief. Ok.

Mr. Davis said, they must be applying.

Mrs. Buck said, I don't know. This one has all kinds of stuff.

Mr. Davis said, this one says Interim Fire Chief right here. Where it says, position applied for.

Mrs. Buck said, this one says Fire Chief, right here.

Mr. Davis said, yeah, it's the same guy.

Mr. Finger said, we have to separate them out. Put the Fire Chief in one stack...

Mrs. Buck said, the Fire Chief is right here. That's Fire Chief? That's this guy right here.

Mr. Finger said, if it doesn't fit in that stack we will return them to Chief Dockery.

Georgette Rinkus said, can I ask you to move the microphone closer to Aaron? Yes, thank you.

Mrs. Buck said, your welcome. This is Fire Chief. Should we be writing on them, the dates, or does it matter?

Mr. Finger said, well, the envelopes, if there's a postage date on the envelope...

Mrs. Buck said, let's keep the envelope with it. That way we will just keep everything together. Some of them don't have envelopes. So, did they just drop it off? Ok, these are guys that are here.

Mr. Davis said, yeah, so is this. Here is Chief Dockery's right here.

Mrs. Buck said, ok, so this is Mitchell.

Mr. Davis said, Mitchell, yes.

Mrs. Buck said, with his Fire Chief Exam. Who is this one for? Fire Chief, ok. So, it looks like we have more Fire Chief than anything. That was the concern of Chief Dockery the other day. This is Fire Chief. It came out of this one?

Mr. Davis said, it came out of this one. Do you want it back in there?

Mrs. Buck said, it came out of this one?

Mr. Davis asked, do you want to put it back in there?

Mrs. Buck said, just keep it in front of it that way we will have... this don't have the date on it. Do you see how that's?

Mr. Davis said, yeah, it don't have a date.

Mrs. Buck said, here, you look at that one. I don't know how to read that date. Here's another Fire Chief.

Mr. Davis said, Fire Chief right here too.

Mrs. Buck said, this date is ok. Fire Chief.

Mr. Davis said, it goes with this.

Mrs. Buck said, ok, somebody wrote that but, it's not even postmarked, is this one that's from your department?

Mr. Davis said, no.

Mrs. Buck said, no? I mean, how do we handle that? We said it had to be mailed.

Mr. Finger said, it was on the posting that they all needed to have a...

Mrs. Buck said, I know but it's not posted, it's not stamped on it's got stamps on it but... it looks like it went through the post office because, you see that...

Mr. Davis said, unless somebody dropped it off at the station when I wasn't there.

Mrs. Buck said, no because it went through the post office. Ok, what about that one?

Mr. Finger said, did somebody hand write a date on it like when it came in from the post office?

Mrs. Buck said, yes, somebody wrote a date and a time. What about that one?

Mr. Finger said, I don't see anything but the postage here. It's postmarked and it don't have a date on it.

Mrs. Buck said, just flipping through here to see if...

Mr. Davis said, it looks like an application for another fire department.

Mrs. Buck said, like this person already has scores. Would you just look through that and see if you can find that and that way we can pass that on.

Mr. Davis said, already has scores, most likely. This guy also applied for...

Mrs. Buck said, for Chief.

Mr. Davis said, yes, I saw his name on one of the Chief's.

Mrs. Buck said, so, we have one fire fighter/operator. You.

Mr. Finger asked, and the envelope was good on that one?

Mrs. Buck said, he just turned it in because he is here.

Mr. Davis asked, do I need to get an envelope for it?

Mr. Finger said, well, we have a requirement for all of them and all must meet the requirement of postage. It must be posted.

Mrs. Buck said, there's another one that don't have postage. There's a few other ones because they are guys here.

Mr. Finger said, alright, we will alphabetize all of them and put notations out on what we send. We are going to send all the information to OSE and...

Mrs. Buck said, let them figure it out.

Mr. Finger said, we will put notations there that they were in house applications. So, yeah, every one should be in an envelope and at least have whoever picks them up from the post office should put a date on them, alright. We will just make notations of it and go from there.

Mrs. Buck said, I'm just going to put it here on the top corner. This one, last name is a C and then I got Licciardi.

Mr. Finger said, this one has a D for the last name.

Mrs. Buck said, ok, this would have been nice if we had some kind of little binder. This one don't want to come out. So, does this mean that all of these people are applying for Fire Chief here or they just want to take the exam?

Mr. Davis said, I believe they are applying for it. If they filling that out, your pretty much, I believe you are applying for it.

Mrs. Buck said, applying for it. So, which one do we have here?

Mr. Davis asked, what are you doing, just dating them?

Mrs. Buck said, I am just dating them and then I guess we need to...

Mr. Davis said, make sure they are eligible?

Mrs. Buck said, yes, so, I guess it doesn't really matter if we put them in alphabetical order at this point in time because we need to go one by one, right. Is that how we doing it?

Mr. Finger said, right, we have to make sure that meet all the requirements.

Mrs. Buck asked, ok, what do we have there?

Mr. Davis said, Frederick.

Mrs. Buck said, ok, we will keep those, so, how do you want to do this?

Mr. Finger said, let's keep the single one by itself and get that out of our hair.

Mrs. Buck said, alright, Aaron.

Mr. Finger said, you have to put it in alphabetical order.

Mrs. Buck said, it is, it's the only one we have. I will let you do it. You're the head of this organization. I got the book.

Mr. Finger asked, has everybody had chance to read the 1 through 7 items? Especially item 2, from the OSE.

Mrs. Buck said, yes, I know we have to do a roll call. Yeah, that's not a problem. I will get that typed up and send it to them. February 6th we have to get it to them.

Mr. Finger said, right. I need you to read item 2, please ma'am, to yourself or out loud. It doesn't matter to me. That's information that needs to be put on the information that you send...

Mrs. Buck said, oh, yes, I know. I already have it. I am way ahead of you.

Mr. Finger said, ok.

Mrs. Buck said, I've already got the form created and they have already approved it.

Mr. Finger said, this one here is an application for competitive examination and he has the name Aaron Michael Davis and he is applying for fire fighter/operator. He's a male, white.

Mrs. Buck said, so, we need to make sure we have his driver's license...

Mr. Finger said, yes ma'am and birth certificate.

Mrs. Buck said, he's got to be older than 18.

Mr. Davis said, I didn't put my driver's license on there, it wasn't in my wallet, it's in my truck though.

Mr. Finger said, his birth certificate.

Mrs. Buck asked, do you have your high school diploma in there?

Mr. Davis said, out in my truck, they out there if you want me to go get them.

Mrs. Buck said, you need to have a copy of it though.

Mr. Finger said, it should be with the application.

Mrs. Buck said, yeah, you need to have a copy of your high school diploma and your driver's license.

Mr. Finger said, driver's license and birth certificate.

Mrs. Buck said, driver's license and birth certificate.

Mr. Davis said, I have copies printed out, I just didn't attach them to it.

Mrs. Buck said, does it say birth certificate? I don't see birth certificate.

Mr. Finger said, it says proof that you meet the age requirement.

Mrs. Buck said, wouldn't that be your driver's license?

Mr. Finger said, Civil Service Board, alright, birth certificate, driver's license or selective service card. I am sure any of those three would suffice.

Mrs. Buck said, right.

Mr. Finger said, you have to put a notation down that we did not receive a copy of the high school diploma when we send this in.

Mrs. Buck said, ok.

Mr. Finger said, maybe, that being him...

Mrs. Buck said, did you take this already?

Mr. Davis said, yes, I've taken this a couple of times. I needed to update my score.

Mrs. Buck said, ok.

Mr. Finger said, ok, but I think he has to get us proof of all this prior to him actually taking the exam.

Mrs. Buck asked, do you have all of this with you?

Mr. Davis said, what's that?

Mrs. Buck said, your driver's license and birth certificate, not your birth certificate, your diploma. Who would have a copy of that with them?

Mr. Davis said, yeah, I have my driver's license, diploma, I don't know if I have it with me. Maybe in my truck. I can look after we do this.

Mrs. Buck said, alright.

Mr. Finger said, put it down in reserve and a lot of that information may be gathered for us prior to the examination.

Mrs. Buck said, alright. Fire Captain. Here's the first one. They are not in alphabetical order at this point in time.

Mr. Finger said, ok, this is for Fire Chief.

Mrs. Buck said, this is for Fire Chief, yes.

Mr. Finger said, I am reading this as Roderick Kendall Ruffin. He is a black male and, it is...

Mrs. Michele Blackwell said, can I ask you the last name, we can't hardly hear you over here.

Mr. Finger said, Ruffin, do you want me to spell it, the best I can, R u f f i n.

Mb asked, is this for the test score or applying for Chief?

Mr. Finger said, it says application for competitive examination and Fire and Police Civil Service Board. It say's Fire Chief. That's what he is applying for, Fire Chief.

Mb said, ok, thank you.

Mr. Finger said, is this the entire package?

Mrs. Buck said, yep.

Mr. Finger said, it says he has a high school diploma. I don't see one here. It says he graduated from Columbia Southern University, Fire Science. I don't see a copy.

Mr. Davis said, he did have one in there I believe. I thought I saw one a while ago.

Mrs. Buck said, this guy has all kinds of stuff.

Mr. Finger said, hold on, there's a driver's license and a Columbia Southern University Associated Science of Fire Science.

Mrs. Buck said, ok, on here...

Mr. Finger said, I don't see a high school diploma. Is that an option, one of the three or, I don't see it. Obviously, he must have been accredited to be able to attend college, so, please review this to make sure I haven't missed anything.

Mrs. Buck said, but it said for Fire Chief, you must possess certificate as a EMT Basic, too. That's on of the things that is a qualification requirement. Must be a regular and permanent employee in the class of Fire Fighter/Operator for at least 2 years immediately preceding closing date of application to the Board. Must have a valid driver's license. Must be a citizen of the United States. After offer of promotion but before beginning work in the class must pass a physical examination. Well, how would we know about that? Would there be a certificate that needs to be given to us?

Mr. Davis said, I guess, for what examination?

Mrs. Buck said, physical exam.

Mr. Davis said, I don't know.

Mrs. Blackwell said, I know like (inaudible) or anything else like that, we get a certificate. I am just saying.

Mrs. Buck said, yeah, I don't know. I am just curious. I am looking at these qualifications.

Mr. Davis said, I think that's if he gets like (inaudible).

Mrs. Buck said, it says that after offer of promotion, so, what does that mean? After he becomes the Fire Chief they have to have?

Mr. Davis said, I don't know but before working the class, I think if he gets hired he has to get a physical exam.

Mr. Finger said, how is our wording in our advertisement?

Mrs. Buck said, I don't know, I am just saying what this says in the book.

Mr. Davis said, yeah, I think he has to pass a physical if he does get offered. After offer of promotion so, yeah but before working. That's if they do get offered. After offer or promotion and before working.

Mrs. Buck said, ok, but they must be a regular permanent employee in the class of Fire Fighter/Operator for two years before applying for this. So, that's another qualification. So, this guy looks like from 08 til now he is Fire District of Iberia Parish. Ok so, he meets that. Certificate of Birth, we have his driver's license, what is this right here? Driver's license. State of Louisiana, we have his diploma, we do have a high school diploma.

Mr. Finger said, what are we working on now?

Mrs. Buck said, I am just looking at this one so we are not here forever. I guess he is giving us all his grades from college. So, he met that and he met that. First responder, I guess, would be EMT?

Mr. Davis said, no, first responder, that wouldn't be EMT.

Mrs. Buck said, no, ok, we got more. There it is. That would that be it?

Mr. Davis said, this one? No.

Mrs. Buck said, nope, hazardous materials, Fire Fighter 1, Fire Fighter 2, Fire Fighter Operator. Wouldn't be emergency, public safety,

Mr. Davis asked, what was the last one?

Mrs. Buck said, this guy has got a lot. Fire Training Institute, Individual Crisis.

Mr. Davis said, what is this? It's just an EMR, not a EMT basic.

Mrs. Buck said, ok, so it looks like he has also filled out applications.

Mr. Finger said, I'm going to set Mr. Ruffin's application on the side.

Mrs. Buck said, ok, so this one has everything except no EMT Basic. I guess it's one of those things we are going to have to ask. I am just going to note it on the bottom.

Mr. Finger said, and that was something in our posting, EMT?

Mrs. Buck said, I mean, we didn't put what was required. Didn't we tell them they needed to go to the website.

Mr. Davis said, yes.

Mrs. Buck said, and they needed to go to the website. We just put what was, well, I don't know. What we required was the Driver's License and...

Mr. Finger said, it's like this one right here. See, at the bottom of the page. We have to check off, is he a US Citizen? I didn't get a birth certificate for this one so, I can't check off US citizen, I can't check off his age. His education, I don't have a high school diploma or a GED so I don't have that. I do have a driver's license and he doesn't have Preferred Veteran. So, when I sign off on this one right here, I am only going to have one check in that block.

Mrs. Buck said, this one has everything in the check box.

Mr. Finger said, that's why I said, I will set this one to the side and we can go through the ones that did try to fill out the packages.

Mrs. Buck said, here, you review that one. Everybody take one and we will go faster. Why I got the fat one. I will take the skinny one. So, we will use that check box. I didn't even know that was there. I am glad you pointed that out.

Mr. Finger asked, is there any more to this one?

Mrs. Buck said, nope, that's it.

Mr. Davis said, ok, so, this guy is just taking the test just to have a score. He's not applying for a position.

Mrs. Buck said, oh, that one just wants to do a score?

Mr. Davis said, yes.

Mrs. Buck said, so, he still needs to meet the requirements to take it?

Mr. Davis said, right. Because, he says he doesn't want to do anything.

Mrs. Buck said, where is this guys age? He makes it on the age front but I don't have any paperwork on him either. Obviously, these people can't read what is required. Where is that application?

Mr. Davis said, ok, these are the ones you are checking off? Right here?

Mrs. Buck said, on the bottom.

Mr. Davis said, I don't have that on the bottom of mine.

Mrs. Buck said, if you want to just write it in like this one on the bottom

Mr. Davis said, he has that right there.

Mrs. Buck said, ok, yeah, just check it off. This one I can't even find the application.

Mr. Davis said, we don't have to put our name on it do we?

Mrs. Buck said, no, I am just checking off what they had.

Mr. Davis said, ok, that's what I thought.

Mrs. Buck asked, that one is done?

Mr. Davis said, yeah, but he had a note on the front of the paper saying about the spending unnecessary time.

Mrs. Buck said, he just wants to come I and take the exam.

Mr. Davis said, yes. Where are you putting them?

Mrs. Buck said, I'll take it, I've got it right here.

Mrs. Buck said, ok, this one didn't even fill out our application. So, they just did like a resume. Is that OK? It's not in any particular order.

Mr. Davis said, they didn't fill one out?

Mrs. Buck said, no. I have this.

Mr. Davis said, who is that?

Mrs. Buck said, Michael Kremen, I mean Keith.

Mr. Davis said, it might be in the pile some where, let me doublecheck. Look under here. I'm not sure.

Mrs. Buck said, alright, I am going to put this one on the side and we can come back to it. I will give it to Pete.

Mr. Davis asked, the Veterans Preference, that's like, if they are military?

Mrs. Buck asked, did they give you something for that?

Mr. Davis said, no they didn't. I am just asking.

Mrs. Buck said, oh, yeah, I think it's something with that.

Mr. Davis said, so, if they do, it's military.

Mrs. Buck said, yes. Ok, so, Mitchell, I know he is a Firefighter. Captain/EMT I don't have. I guess that we need to find out about the EMT thing.

Mr. Davis said, yes, that is something to look into.

Mrs. Buck said, see if you can figure that one out. Is that one good?

Mr. Davis said, yes, this one is good.

Mr. Davis said, I wonder if Chief Dockery got a little confused. He doesn't have anything

attached to it. Like his birth certificate or anything.

Mrs. Buck said, I don't know.

Mr. Davis asked, so do we notice them or how does that work?

Mrs. Buck said, I don't know. Ask Pete, he knows everything.

Mr. Davis asked, Mr. Pete, we have one that they didn't have anything attached. I guess they weren't aware of it. He don't have anything attached to it like his Driver's License or anything. Do we give them like a notice? Like, in order to process this we have to have this.

Mr. Finger said, I believe we turn all the information in and make notations on the ones that have it and if you notify one person, you have to notify every applicant.

Mr. Davis said, right, so is that what we do?

Mrs. Buck said, well, it states it on the application, right here.

Mrs. Buck said, and also, all the posting should have stated it. Alright, Driver's License, we got a Certificate of Live Birth.

Mrs. Buck said, ok, so, this one had active duty. I have his discharge papers so, that would be Veterans, what is Veterans Preference?

Mr. Finger said, it will have a notation on there that he served our country as a fire fighter, Naval, Air Force, what ever and...

Mrs. Buck said, but they have to serve as a Fire Fighter?

Mr. Davis said, no, they just military. I believe in the interview it counts as a point.

Mr. Finger said, in the interview it counts.

Mrs. Buck said, so check that. So, here's a question I am just realizing. A lot of them are giving us their college diploma and not their high school diploma. I mean, you got to have.

Mr. Finger said, this fella right here has already scored a 98 on the Chief's test, I'm sorry, 94%.

Mr. Davis asked, so he is taking it again?

Mr. Finger said, I don't know if he is taking it again or whether he is applying for this job because he's got most every credential in here. State high school diploma, driver's license, Columbia University.

Mrs. Buck said, so, I guess what I am asking is, some did not...

Mr. Finger said, transcript of his grades.

Mrs. Buck said, some did not give us their high school diploma, they gave their college diploma.

Mr. Finger said, right, I got two over here with no high school diploma.

Mrs. Buck said, ok, so go back and fix that.

Mr. Finger said, so either we notify them or...

Mr. Davis said, no, I'm sure if they have the college, they have to have...

Mrs. Buck said, well, you have to have a high school diploma in order to go.

Mr. Finger said, remember that other paper that came out for us to read? There may be some out there with GED's or home schooling and are accepted into college without a high school diploma.

Mrs. Buck said, and this guys got all kinds of stuff, too.

Mr. Davis said, that's true, maybe we should clarify it so it will give them the same one, if possible. That was the EMT one right there.

Mrs. Buck said, that's the EMT? Ok, so this guys got everything but high school diploma. This is just all different certificates.

Mr. Davis said, yes, 40 hour classes and stuff.

Mrs. Buck said, look through here and see if I am missing something.

Mr. Davis said, here, I will look through it.

Mrs. Buck said, I checked off education but, yes. So, this one didn't have anything?

Mr. Davis said, no, nothing attached to it.

Mrs. Buck said, so, this guy does have high school, except he didn't put the other things.

Mr. Davis said, ok, it says he has high school diploma but he don't have it attached to it.

Mrs. Buck said, no copy. So, did I check that?

Mr. Davis asked, with what?

Mrs. Buck said, where the little check boxes were. Is that on the first page?

Mr. Davis said, right here by education?

Mrs. Buck said, yeah.

Mr. Davis said, yeah, you did check it.

Mrs. Buck said, ok, let me change that. Is that all his paper work?

Mr. Davis said, yes. I'm going to go through it again but, I didn't see it. I see college and that's it.

Mrs. Buck said, it doesn't say it in the book. I don't know if we are going to have any of them that are complete. Voter registration form, high school, so, this one does have it. So, this is a complete one. Do you have any completed ones?

Mr. Finger said, I believe this one to be complete.

Mrs. Buck said, let's see if Mitchell has his high school. It doesn't say it in the book.

Mr. Davis said, it doesn't?

Mrs. Buck said, no. speak louder guys. I am just saying I don't see in the book for qualifications for Fire Chief, specifically spelled out, high school diploma in the list that's here.

Mr. Davis said, is that on the second page?

Mrs. Buck said, you look and see. I am just going back through and double checking a few.

Mr. Davis said, yeah, I don't see anything about...

Mrs. Buck said, no, it doesn't except for that paper you brought today.

Mr. Davis said, it does say it on the application though.

Mrs. Buck said, just go back. Oh, your looking through one.

Mr. Davis said, what?

Mrs. Buck said, no, if your looking through that one, its ok.

Mr. Davis said, I'm done.

Mrs. Buck said, just double check to make sure that this one has the high school. Is that one complete?

Mr. Davis said, no, he doesn't have his high school diploma.

Mrs. Buck said, ok, put him in this pile right here, facing that way, perfect.

Mr. Davis said, so you need the birth certificate, diploma, driver's license?

Mrs. Buck said, oh, there not even check, never mind. Put that one in that pile.

Mr. Finger said, this one's Chief exam is still in effect until May of 2019.

Mrs. Buck said, that ones complete?

Mr. Finger said, I believe so, would you review.

Mrs. Buck said, he didn't have the application though. Is it required that he fill out the application? I am just asking. That's why I gave it to you.

Mr. Finger said, ok.

Mrs. Buck said, I don't know if that's a requirement or not.

Mr. Davis asked, to take a test?

Mrs. Buck said, to fill out the application. I mean, he's got like a resume. Is that sufficient?

Mr. Davis said, in order to take the civil service test you have to fill out that.

Mrs. Buck said, the application. So, he has no application filled out.

Mr. Finger said, alright, let me go through it one more time.

Mrs. Buck said, so, basically, of all that we got, we have...

Mr. Finger said, alright please review these two.

Mrs. Buck said, we have three that are actually complete.

Mr. Finger said, please review these two and find the lacking. It says his objective here is permanent employment as a Fire Chief.

Mrs. Buck said, well this one does have the age and US citizen in order to be, I mean, you have to be a citizen if you have a driver's license, right?

Mr. Davis said, right.

Mrs. Buck said, so he is missing high school.

Mr. Davis said, this guy has his college diploma but not his high school.

Mrs. Buck said, right, this guy does too.

Mr. Davis asked, do we mark it down for education, as education, check it?

Mrs. Buck said, I am not checking it if it is missing the high school diploma, I am just putting a HS in the bottom corner. That way we will know what's missing.

Mr. Davis said, alright, I will put a HS.

Mrs. Buck said, so, you are already a Fire Fighter/Operator. You are just taking the exam?

Mr. Davis said, yeah, I am just taking the exam. It expires every 18 months.

Mrs. Buck said, oh, ok.

Mr. Davis said, so I am just taking instead of going up there to update my score.

Mrs. Buck said, so, I guess we need to find out from...

Mr. Davis asked, so do we need to email each one?

Mrs. Buck said, I don't know what happens. I guess we need to check with the State Examiner's Office and see. I mean, we have until February 6th, before we have to get a roll call in.

Mr. Finger said, give us time to talk, to make some phone calls.

Mrs. Buck said, just know, I am out of town until the 24th.

Mr. Finger said, just to see if there's...

Mrs. Buck said, I am just wondering, some of them, like you, your just taking the exam again. So, how does that work. Do we need the paper work again if he is just taking it to get a new score? I don't know.

Mr. Finger said, it's a question we have to ask. He is not applying for anything. You are already one, huh?

Mr. Davis said, yes.

Mrs. Buck said, yes, he is just updating his score. Also, Chief Dockery said the other night at the Fire Board meeting, they felt like the Fire Fighter/Operator, because the State Examiner's

Office did not put the date of the exam on their website, they felt that we were going to have to call for that again. So, I guess we need to ask Lakeisha, at the State Examiner's Office.

Mr. Finger said, there is no application in this.

Mrs. Buck said, no application, that's what I thought.

Mr. Finger said, to me, is a resume. I ain't looked at all of it but this fella has some credentials.

Mr. Davis said, but he doesn't have an application.

Mrs. Buck said, he's got lots of credentials.

Mr. Finger said, lots and lots of credentials.

Mrs. Buck said, but he didn't fill out the form.

Mr. Finger said, he didn't fill out the form.

Mrs. Buck said, can I have the paper clip. Oh, this is all him too.

Mr. Finger said, follow instructions.

Mrs. Buck said, no application. So, the State Examiner's Office is going to be closed tomorrow because of the winter weather.

Mr. Finger said, impending weather.

Mrs. Buck said, yes. So, I can just tell y'all, after tomorrow I cannot do anything until after I get back.

Mr. Finger said, alright, well, let's just dump it all on you tonight. Could you just make a list of each application and what the deficiency is with each one? I will make phone calls when that office does open. We got until...

Mrs. Buck said, February 9th, oh the 6th.

Mr. Finger said, the 6th.

Mrs. Buck said, if I can get this thing. It's a new computer so I am still... we might be using paper because I still don't know where anything is at on this thing.

Mr. Davis said, so, we have twelve total and only three that are complete.

Mrs. Buck said, 3 are complete. Now, it depends on this EMS basic. Because some of them, it just depends on that. Is it required? If it is required, I think...

Mr. Davis asked, EMT basic?

Mrs. Buck said, yes.

Mr. Davis said, through our department it is. You have to have the EMT.

Mrs. Buck said, right, but we may not have the certificate in here.

Mr. Davis said, right, so we should contact them about it, I guess.

Mrs. Buck said, let's just use paper. That would be quicker. So, let's go. Just double check, can you just double check that one and make sure it is complete? I am going to write down these that are not. Do you want me to read the names of the not complete? Do you guys need that? Do we need to put that in here, in the minutes or anything?

Mr. Finger said, I would. Just give me the information for when I am talking to them to find out.

Mrs. Buck said, no, I was just wondering for our minutes today. He's got the EMT?

Mr. Davis said, I don't see EMT. Let me look through it.

Mrs. Buck said, maybe he had everything else.

Mr. Davis said, it says EMT, listed in his EMS credentials. He doesn't have the...

Mrs. Buck said, he doesn't have the physical paper...

Mr. Davis said, right. (inaudible) through present. He doesn't have the certification printed out for us. Does it need to be printed out?

Mrs. Buck said, I don't know. It's very vague.

Mr. Davis said, do you have a copy of it? Must possess certification basic, according to the application, yeah it does.

Mrs. Buck said, it's kind of vague.

Mr. Davis said, see it says it must possess certification of EMT basic. So it has to be printed up. He doesn't have that.

Mrs. Buck said, so I guess he is not complete. Frank Delluck, ok let me put him on the list. So, he needs EMT.

Mr. Davis said, he needs EMT certification, hard copy.

Mrs. Buck said, he's good for everything else.

Mr. Davis said, he's good. Put certification right there. He has it he just need to...

Mrs. Buck said, he needs to get it, the certificate. This one I will put a question mark.

Mr. Finger said, alright, this one meets all the check off sheet. I don't see EMT.

Mrs. Buck said, no EMT basic. We are just going to write them on the form just in case. This is the guy that is not applying, he's just taking the exam to better the score.

Mr. Finger said, like I said, the other fella has a good score, 94%, he just doesn't have his application. He's got the driver's license.

Mr. Davis asked, these are all good?

Mrs. Buck said, no, they have some issue. This is all the ones, ok, some of them I wrote on them.

Mr. Davis asked, this is everything that came with his?

Mrs. Buck said, yes.

Mr. Davis said, everything is attached, just the application. Does he have any of this attached to it?

Mrs. Buck said, he don't have anything, nothing. Oh wait, we found his application.

Mr. Davis asked, that's him?

Mrs. Buck said, that's him. Your guy with all the, it got separated. We got his application.

Mr. Finger said, see if he's got he EMT on the back of there.

Mr. Davis said, this one?

Mr. Finger said, on the application, he didn't have it in the...

Mr. Davis said, he doesn't have it on the application either. He might have it listed as...

Mrs. Buck said, I think Mitchell is missing his stuff too.

Mr. Finger said, this one here is complete list, high school diploma and EMT.

Mrs. Buck said, you lost the paper clip?

Mr. Finger said, I am bad about that.

Mrs. Buck said, it's alright, I forgive you.

Mr. Finger said, I will bring the thing in next time and I won't be able to keep up with it either.

Mrs. Buck said, double check that one. We just have one more. Ok, this guy is missing like, everything. Is he missing all of his stuff, too?

Mr. Davis asked, Jack?

Mrs. Buck said, yes.

Mr. Davis said, yeah, he doesn't have anything attached. This guy's, I don't see it.

Mrs. Buck said, which one, ok so, no EMT certificates.

Mr. Davis said, I tried looking to see if he has it listed as one of those, I didn't see it either. That's all of his.

Mrs. Buck said, so, basically, looking back at the applications, we don't have any that are complete. I mean complete on everything that this booklet states.

Mr. Davis said, so do we, should we get with OSE and see if we do need to contact these people?

Mrs. Buck said, yeah, because if not, then we can't hold an exam.

Mr. Davis said, right.

Mrs. Buck said, there's no point because not one person has everything that's required. That almost looks like an original birth certificate.

Mr. Finger said, almost.

Mr. Davis asked, do we have an extra copy of this?

Mrs. Buck said, yes, you can take this one.

Mr. Davis said, I have one.

Mrs. Buck said, ok, you have one.

Mr. Finger said, this fella filled everything out but I don't see a high school diploma.

Mrs. Buck said, ok, so that one is just missing the high school diploma?

Mr. Finger said, I don't see EMT either.

Mrs. Buck said, ok. Alright, he is no high school diploma and no EMT certificate.

Mr. Finger said, he's got the information down here but he doesn't have proof of it.

Mrs. Buck said, ok, he just didn't provide the proof of it. So, let me put him down on the list. So, of the 11 for Fire Chief, zero are complete. We have:

John Helmers	No high school diploma, no EMT Certificates
Keith Crimen, Jr.	No EMT Certificate
Ryan Michael Bergeron	No high school diploma, no EMT Basic Certificate
Frank Paul Delluck	No EMT basic Certificates
Seth Michael Champagne	No EMT basic Certificates
Ryan Foster	No EMT basic Certificates
Edward Hernandez	No High School Diploma
Mitchell Geissler	No High School Diploma, No EMT Certificates
Roderick Ruffin	No High School Diploma, No EMT Certificates
Charles Joseph Licciardi	No EMT, No High School Diploma, No Driver's License
Jack Dockery	No EMT, No High School Diploma, No Driver's License

Mrs. Buck said, that's for Fire Chief. Then, we have just Aaron. We don't have any of his either. So, there we go. I guess, you can, I will give you all of this paper to call LaKeisha at the State Examiner's Office. You can keep all of this as well.

Mr. Davis said, do you want to use this paper box?

Mrs. Buck said, that will work. And then, here's this. The Fire Board gave us that. The Resolutions to call the next exam.

Mr. Finger said, ok, this is not on our agenda. I need a motion to open the agenda.

Mrs. Buck said, I move to open the agenda.

Mr. Finger asked, second?

Mr. Davis said, second the motion.

Mr. Finger said, all vote?

Mr. Davis said, I.

Mrs. Buck said, I.

Mr. Finger said, it's unanimous. Alright, we have the agenda open and I need a motion to accept these resolutions from the Fire Board.

Mrs. Buck said, I move that we accept the Resolution to open exams for Chief of Operations and Captain exam.

Mr. Davis said, second.

Mr. Finger said, all in favor?

Mrs. Buck said, I.

Mr. Davis said, I.

Mr. Finger said, unanimous. While the agenda is open are we (inaudible) this?

Mrs. Buck said, I guess we should.

Mr. Finger said, well, then I need a motion. I have the information sent to us from OSE on educational requirements in lieu of a high school diploma. So, this might answer some of our questions. Do we want it read into our minutes?

Mrs. Buck said, yes. (reads)

Applicant must possess one of the following: high school diploma, high school equivalency certificate, high school transcript, affidavit from the issuing high school, associate's or bachelor's degree, or college transcript, from any one of which must indicate that graduation has occurred or a degree awarded. Any Louisiana applicant who presents a home study diploma shall submit necessary documentation indicating Louisiana Board of Elementary and Secondary Education (BESE) approval of the home study curriculum. Non-Louisiana

applicants shall be required to present proof of completion of a high school curriculum which has been accredited by the applicant's state, or its state-approved agency. A certificate of completion shall not be sufficient to substitute for a diploma or equivalency certificate.

This recommendations involves the following classes:

- Fire Chief
- Firefighter Operator

Mrs. Buck said, this answers a lot of questions, too. Right there.

Mr. Davis asked, does it have to be a high school diploma? Could it be a college diploma?

Mrs. Buck said, yeah, right here it says either.

Mr. Finger said, so, if we had had this in our application for this group, it says here associate or bachelor's degree, which would mean that, to have that they pre-qualified with the high school. If we add this to it, this would nullify these applications.

Mrs. Buck said, I thought we were going forward with it?

Mr. Finger said, that's what I was fixing to get around to.

Mrs. Buck said, I say we go forward with it.

Mr. Finger said, now, if we accept these as they are and that we would accept this, if we vote it in, and I will make the calls about, to let them know it's posted or, find out exactly,

Mrs. Buck said, we probably should post something.

Mr. Finger said so that the next two exams...

Mrs. Buck said, Chief of Operations.

Mr. Finger said, can proceed on.

Mrs. Buck said, ok.

Mr. Finger said, ok, I ask for a roll call vote to accept this.

Mrs. Buck said, I.

Mr. Davis said, I.

Mr. Finger said, alright, it's unanimous. I will get that ball rolling on that.

Mrs. Buck said, ok, give me back the resolution so I can keep them in our handy dandy folder. I just have to have different pieces of paper.

Mr. Finger said, if you don't mind reading the resolution number and what it is for into our minutes.

Mrs. Buck said, sure. Ok, so the first one is 2018-004, this was the Resolution for the position of Captain for us to call for exam. Resolution 2018-005, this is for testing for Chief of Operations position.

Mr. Finger said, we shall notify OSE of ...

Mrs. Buck said, of that. But, you need to talk to her about and find out why Firefighter/Operator. Why it wasn't on the website.

Mr. Davis said, and also, I meant to bring it up. The Chief of Ops and Captain on the same day.

Mrs. Buck said, yes, part of it are given at the same time.

Mr. Davis said, the operator and Fire Chief on separate days because if its...

Mr. Finger said, it's clarified in there because you can only take the exam for one position.

Mr. Davis said, ok, cool. Makes sense.

Mr. Finger said, I believe it states that in there does it not?

Mrs. Buck said, I lost the back page so I don't know.

Mr. Davis said, a lot of people wanted...

Mr. Finger said, don't go by my word, please find it and read it off so we are understanding.

Mr. Davis said, so, basically, you can't test for two different positions, right?

Mr. Finger said, correct.

Mrs. Buck said, you may have to go someplace else.

Mr. Davis said, right.

Mrs. Buck said, yeah, you can't, it's number 3, you can't.

Mr. Davis said, number 3.

Mr. Finger said, one position at a time. If I am wrong I will admit it and if not, we will follow our guidelines. Alright, any other business tonight?

Mrs. Buck said, nope.

Mr. Davis said, no.

Mr. Finger asked, New Business, Old Business? I need a motion to adjournment.

Mrs. Buck said, I move that we adjourn.

Mr. Davis said, second.

Mr. Finger said, unanimous. Anything from the audience?

Mrs. Buck said, we are really new at this and we don't know what we are doing.

Mr. Finger said, there's some people in here, we are finished.

Mrs. Buck said, we are off the record.